SEN and Disability
Local Offer: Early Years Settings

Name of Setting: Lancaster Road Nursery

Lancashire County Council

www.lancashire.gov.uk

Setting Name and Address	Lancaster Road Nursery Lancaster Road Primary School Lancaster Road Morecambe Lancashire LA4 5TH	**Telephone Number**	01524 401271
		Website Address	**www.lancasterroadnursery.org.uk**

Does the settings specialise in meeting the needs of children with a particular type of SEN?	**No**	**Yes**	**If yes, please give details:**
	No		

What age range of pupils does the setting cater for?	0-2 years, 2-3 years and 3-4 years
Name and contact details of your setting SENCO	Mrs Pyle Lancaster Road Nursery 01524 401271

Name of Person/Job Title	Mrs Blackburn – Nursery Manager		
Contact telephone number	01524 401271	**Email**	karenblackburn@lancasterroadnursery.org.uk

Please give the URL for the direct link to your Local Offer	**https://www.lancasterroadnursery.org.uk/local-offer/**		
Name	**Karen Blackburn**	**Date**	**28.11.25**

The Setting

What the setting provides

- Lancaster Road Nursery is a private day nursery, registered since 1997. The registered provider is the management committee.
- The nursery is based within Lancaster Road Primary School Morecambe Lancashire.
- Registration is for a maximum of 96 children, 48 pre-school children, 30 two year olds and 18 0-2 year olds.
- Opening times are 7.30am – 5.45pm every day, term time only.
- The setting comprises of 4 playrooms, office, toilets, disabled toilet/changing facilities, foyer area and outdoor play/garden area.
- Lancaster Road Nursery has 28 members of staff comprising of, 1 Manager who has a BAHons qualification in Early Years, Deputy Manager who is level 5 qualified, SENCO who is Level 4 qualified. 2 of the team are level 4, 14 members of the team are level 3, 3 level 2 members of staff, 4 members of the team are working towards level 2 and 1 who is unqualified.
- The nursery is a member of the Pre – School Learning Alliance and receives support from the local authority.
- Lancaster Road Nursery receives funding for the provision of free early education for 2, 3 and four year old children.

Accessibility and Inclusion

What the setting provides

- Lancaster Road Nursery is on one level, the entrance has accessible ramps.
- The setting has accessible changing facilities.
- All activities and planning include differentiation for individual's to access resources identified.
- The setting provides a rich and accessible physical and sensory environment so all children are able to reach their full potential
- A range of seating/lying facilities such as cots & low beds, cushions, sofa and comfy corner with clear pathways and defined areas are available.
- Resources and toys are age appropriate e.g. cause and effect, inset, trainer scissors, construction bricks.
- Routines within the nursery are flexible in response to needs.
- All rooms are stimulating and challenge different children's learning styles.
- We adapt activities, routines and resources to meet the unique needs of every child, including those with speech & language delay, developmental delays or sensory differences.
- Every child id supported to achieve their potential in a safe, nurturing and inclusive environment.
- Images of signs and symbols are displayed around the setting.
- Children's specific environmental requirements are met where possible. Any changes to the general environment are kept to a minimum.
- Thorough risk assessments are carried out on all areas of the setting, including individual risk assessment for children with SEND.
- Books and displays show a variety of positive images.
- The setting has a fire buggy and evacuation cots for quick evacuation.
- The setting often exceeds the Ofsted required ratios.

Identification and Early Intervention

What the setting provides

- Early identification of children is sought through close observation and assessment of the child, the key persons are experienced working with the EYFS and are fully aware of children's developmental stages.
- A child is identified with special educational needs when milestones have not been met. A two year old progress check will be completed with parents alongside an initial welcomm assessment, showing where the children are achieving and targets that they are working towards.
- Any parent who may have any concerns regarding their child will always have the opportunity to speak to their child's key person, SENCO or setting manager. The setting has an open door policy.
- Additional guidance and support may be sought from the Lancashire Inclusion and Disability Support Services and Portage Service.
- A Request for Guidance is used to refer a child to the IDSS and following this an specialist teacher will observe the child within the setting. Depending on the outcome of the visit a referral to the Early Years Panel and an early help assessment (EHA) will be completed if needed. The Early Years Panel decide on the level of funding or involvement to be provided from the Inclusion and Disability Support Service.
- A Targeted Learning Plan (TLP) will be used where a child has additional needs, to include targets and strategies to best support the child's learning and development. These are reviewed with parents and any outside agencies involved each 6-8 weeks.
- Parents will be involved at every stage and their consent will be needed.
- A statutory assessment may be recommended which involves gathering evidence from parent's advice, educational advice, medical advice, psychological advice and possibly social services advice, to find out if a Education Health Care Plan is required.
- Education Health Care Plan are reviewed annually and during a transition to school meeting held in the summer term.

Teaching and Learning Part 1 – Practitioners and Practice

What the setting provides

- Children can express their views through their 'All about me booklet' completed with parents and the settings SENCO.
- Children's progress and development is monitored through observation and assessment by the key person and support assistant.
- All children on starting nursery have an initial baseline assessment completed.
- Children's speech and language development is screened using the wellcomm.
- Bubble plans are created for children who do not score 'green' for their age. These include targeted strategies following wellcomm guidance and are share with parents to support learning at home.
- At the age of two, a two year old assessment will be completed working alongside the health visitors, to highlight areas of development in the prime areas – Personal, Social and Emotional Development, Communication and Language and Physical Development. The progress check will identify your child's strengths, and any areas where your child's progress is less than expected.
- When a child has been identified as requiring support, a targeted learning plan will be written with the child's parents, professionals and key person. The targeted learning plans are reviewed every 6 – 8 weeks.
- Targeted learning plans are focussed on daily by key person and support staff.
- Within the setting children are encouraged to develop communication to express wants and needs in various ways- gestures/utterances/signs, single words, picture and objects.
- Children are encouraged to engage and participate in targeted activities – 1:1, small and larger groups.
- When planning for children the key person reflects on the different ways that children learn – the characteristics of playing and exploring, active learning and creating and thinking critically helping children develop their own ideas.
- The settings SENCO supports staff with inviting specialists in for staff training.

Teaching and Learning Part 2 - Provision & Resources

What the setting provides

- The setting receives government funding for children from 9 months to 4 years olds.
- The setting liaises with outside agencies, such as, Speech therapy, Physiotherapist, Educational Psychologist, Occupational Therapy, Portage, Disability and Inclusion services, Health Visitors and Consultant Paediatricians.
- Lancaster Road Nursery's SENCO works full time and is not counted in the daily ratio, she is experienced in working with and alongside outside agencies to support children with SEND, Autism, Downs, Visual impaired, Hearing impaired, Cerebral palsy, and Speech and language needs.
- Resources are age appropriate and differentiated according to the child's needs and advice is sought from the relevant professionals.
- Programmes from outside agencies are incorporated in the whole setting planning and delivered throughout all curriculum areas.
- Additional staffing is provided which may be shared with other children, looking at session patterns and children's individual needs.
- The setting will make every reasonable adjustment to the setting and the layout enabling all children to access provision.
- The manager and deputy work fulltime and not counted in daily ratio and are both experienced and long-standing members of the nursery.

Reviews

What the setting provides

- All staff work closely with children and families and are available if parents have any concerns or questions regarding their child's development and progress at all times.
- The setting has a robust key person system which is well embedded and staff take time to observe individual children, and as a result, children's interests are promoted and used effectively when planning activities to extend children's learning.
- Communication with the parents is via phone, email, nursery Facebook page and messages.
- Comprehensive learning journals are kept for each child containing a variety of observations and assessments, annotated photographs and purposeful next steps. The attention to detail means that children are assessed accurately and appropriate targets are set.
- The SENCO liaises regularly with other staff members and other relevant professionals, to ensure the care and development arrangements are consistent. This ensures a high quality of care and learning.
- All children are assigned a key person who works closely with the child and family, depending on the sessions attended and staffing patterns your child may also have a key person B.

Transitions

What the setting provides

- Before a child starts at Lancaster Road Nursery the nursery room leaders, SENCO and Managers meet with the child and parents to discuss any concerns or questions that they may have.
- Each child is offered the opportunity to attend the setting for taster sessions before starting.
- The setting works closely with all the local schools in the area especially Lancaster Road Primary School in which the setting is based.
- When your child moves on to another setting or school the settings SENCO will work closely with the new setting to ensure continuity of care and learning. All access issues and learning and development stages will be passed on to the new setting.
- When a child moves to a new setting a transition meeting will be arranged for the child, parents and new setting, and any professionals working with the family.
- Reception teachers are invited to meet children within the setting before starting.

Staff Training

What the setting provides

- The settings manager is BAHons qualified in Early Years The manager is also the nominated safeguarding officer for the setting. The manager has over 20 years' experience working within the early year's sector.
- The Deputy Manager is also the nominated safeguarding officer, with 28 years' experience working within the early year's sector.
- The SENCO is also the nominated safeguarding officer and has over 8 years' experience working within the early year's sector.
- Nursery staff receiving training specifically for a child's individual needs from health care professionals.
- All nursery staff are paediatric first aid trained including AED training and have completed safeguarding training.
- The setting has experience of working with children with Speech and language needs, Autism, Down's Syndrome, Hearing impairments, sight impairments and cerebral palsy. Staff members have attended relevant courses dependent on individual needs.

Further Information

What the setting provides

- For further information please contact the setting on 01524 401271 and ask for Mrs Blackburn the settings Manager or Mrs Pyle SENCO.
- If a parent is unhappy whilst their chid is at the setting, the first person to speak to will be the child's key person, next the settings SENCO/Managers.
- The setting has an open door policy and staff are available Monday to Friday 7.30am - 17.45pm.
- Parents can contact the nursery at any time during the session to discuss any concerns that that may arise.
- A staff member will be available at dropping off times in your child's room to answer any queries or sign post to the relevant person.
- Appointments can be made to speak to a specific member of staff throughout the day when prior arranged with the settings manager/SENCO.
- The setting can be contacted either by a telephone call (01524 401271) or email.(karenblackburn@lancasterroadnursery.org.uk)
- Education is also set by SENCO, Parents and other Professionals working with the child.